



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
SPECIAL CALLED MEETING
MONDAY, SEPTEMBER 20, 2021 – 6:30 PM
VIA TELECONFERENCE**

ELECTED OFFICIALS PRESENT:

David Eady – Mayor
George Holt – Councilmember
Lynn Bohanan – Councilmember
Avis Williams – Councilmember
Laura McCanless – Councilmember
James Windham – Councilmember
Jeff Wearing – Councilmember

APPOINTED/STAFF PRESENT:

Bill Andrew – City Manager
Marcia Brooks – City Clerk/Treasurer
Jody Reid – Utilities/Maintenance
Supervisor
Dave Harvey – Police Chief

OTHERS PRESENT: Art Vinson, Cheryl Ready, Michael Ready, Melissa Hage, Robert Renwick (Keck & Wood)

1. The meeting was called to order by the Hon. David Eady, Mayor.
2. **A motion was made by Laura McCanless to accept the Agenda for the Special Called Meeting of September 20, 2021. Lynn Bohanan seconded the motion. The motion was approved unanimously (7/0).** (Attachment A)
3. **Alarm Monitoring Services** (Attachment B)
Staff has recommended hiring a new company to provide alarm monitoring services to City Hall and the Maintenance Facility due to dissatisfaction with current services provided. City Manager Bill Andrew has contacted references for the three companies and based on those references and the responsiveness of Viper Security Technologies, he recommends awarding the contract to them.

Jim Windham made a motion to award the contract for security monitoring services to Viper Security Technologies. Laura McCanless seconded the motion. The motion was approved unanimously (7/0).
4. Adjourn
Jim Windham made a motion to adjourn the Special Called Meeting at 6:35 p.m. Lynn Bohanan seconded the motion. The motion was approved unanimously (7/0).

Respectfully Submitted,

Marcia Brooks
City Clerk/Treasurer

**OXFORD MAYOR AND COUNCIL
SPECIAL CALLED MEETING
MONDAY, SEPTEMBER 20, 2021 – 6:30 P.M.
CITY HALL (VIA TELECONFERENCE)
A G E N D A**

1. Call to Order, Mayor David S. Eady
2. Motion to accept the Agenda for the September 20, 2021 Mayor and Council Special Called Meeting.
3. ***Alarm Monitoring Services** – Staff recommends hiring a new company to provide alarm monitoring services to City Hall and the Maintenance Facility. Copies of the bids are attached. Staff recommends awarding the contract to Viper Security Technologies.
4. Adjourn.



Memo

To: Mayor and Council
From: Bill Andrew
Date: September 15, 2021
Re: Alarm/Security System Recommendation

On September 8, 2021, I emailed Nichols Security, AllStar Alarms and Sound, and Viper Security Technologies to request an updated/confirmed quote, references, and an assurance the company was not contemplating a sale or transfer. To date, I have only heard back from Viper.

I do not believe it is advisable to contact Nichols and AllStar a second time as they are supposed to be in the business of responsiveness and so their silence indicates poor service and/or a lack of interest in this bid request.

The new Viper Quote has dropped from \$299.98/month to \$239.40/month due to our multiple location request, which should have been reflected in the original quote. Viper has stated they are not contemplating a sale or transfer of the company. I did speak with Viper directly in order to confirm the quote and I found their service to be prompt and courteous.

There were three references sent from Viper: D&D Garage (Covington), Three Ring Studies (Covington) and Beckham's Used Cars (Milledgeville). D&D indicated years of good service. They have never had a break-in but have set off the alarm and always are met with the appropriate level of prompt service. Beckham's said using Viper has been a great experience and that their service was spot-on both for the alarm and phone service. I left a voicemail for Three Ring and have not heard back.

My recommendation is for Viper Security Technologies.

Viper Security Technologies
PO BOX 1615
Covington, GA 30015
678-342-9110
Contact@vipersecuritytechnologies.com
www.vipersecuritytechnologies.com



Estimate

ADDRESS

City of Oxford
110 west clark st
Oxford, GA 30054 USA

ESTIMATE # 2117

DATE 09/15/2021

EXPIRATION 10/15/2021

DATE

TECHNICIAN

JAMES

| ACTIVITY | QTY | RATE | AMOUNT |
|---|-----|-------|-----------------|
| CITY HALL OFFICE Monitoring 1995 Commercial Monitoring | 3 | 19.95 | 59.85 |
| COURT ROOM Monitoring 1995 Commercial Monitoring | 3 | 19.95 | 59.85 |
| POLICE DEPT Monitoring 1995 Commercial Monitoring | 3 | 19.95 | 59.85 |
| MAINTENANCE BUILDING Monitoring 1995 Commercial Monitoring | 3 | 19.95 | 59.85 |
| TOTAL | | | \$239.40 |

Accepted By

Accepted Date

Hello valued customer,
Viper Security would like to remind you to please run a Periodic Test on you burglar system. By running a monthly test, it will let you know if there are any maintenance issues that will need to brought to our attention. Unfortunately, unless you notify us, we can not send a technician to come out.
Please remember calling a technician directly will not guarantee service.

Matt Pepper

From: Trey Robbins <allstaralarms@yahoo.com>
Sent: Monday, August 09, 2021 1:33 PM
To: Matt Pepper
Subject: Re: City of Oxford

Good afternoon Mr. Pepper,

I apologize for not responding sooner. Yes, I would be happy to amend my previous proposal to not include the fire alarm monitoring. We charge \$19.95 per month, per location for our alarm monitoring services. We would be happy to provide services at: Oxford City Hall, Oxford Courthouse, Oxford Police Station, and the Oxford Maintenance Facility for a total of \$239.40 per quarter. This breaks down to \$79.80 per month for all 4 combined locations.

We would be happy to honor those prices today if you would like to switch back to us. We have been servicing these systems since 2010 and we would love the opportunity to service them again.

Thanks for considering us!

Trey Robbins

770-871-6744

AllStar Alarms & Sound

Trey & Holly Robbins

770-871-6744

770-464-3032

www.AllStarAlarmsAndSound.com



Nichols Security Commercial

10120 Roberts Way
Covington, Ga. 30014
www.nicholssecurity.com
Phone: 770.788.2301

Proposal

| | |
|-------------|-----------|
| DATE | 7/21/2021 |
| QUOTE # | 98705 |
| CUSTOMER ID | |
| VALID UNTIL | |

Prepared by: Fabian Priestley

CUSTOMER

City of Oxford
email: mpepper@oxfordgeorgia.org
Matthew Pepper

SITE: City of Oxford main building & Maintenance

| DESCRIPTION | QTY | AMOUNT |
|---|-----|----------|
| Monitoring Buildings Landline online Quarterly | | |
| City Hall | 3 | \$59.85 |
| Court Room | 3 | \$59.85 |
| Police Headquarters | 3 | \$59.85 |
| Headquarters Evidence Room | 3 | \$59.85 |
| Maintenance Dept * Combo Panel Cell communciator for Fire/Burg | 3 | \$89.85 |
| Labor, Networking, Onboarding, testing (one time cost) | 1 | \$250.00 |
| | | |
| | | |
| Cameras will tie into NVR with building cameras for storage and remote viewing. | | |
| | | |

| | |
|---------------|------------------|
| Subtotal | \$250.00 |
| Taxable | |
| Tax rate | 0.000% |
| Tax due | |
| Qtrly Monitor | 329.25 |
| TOTAL | \$ 579.25 |

TERMS AND CONDITIONS

1. Customer will be billed after indicating acceptance of this quote
2. Payment off 50% will be due upon acceptance and prior to job commencing.
3. Please fax or mail the signed price quote to the address above

Customer Acceptance (sign below):

x _____
Print Name:

If you have any questions about this price quote, please contact
Fabian Priestley, 770.788.2301, fabian@nicholssecurity.com
Thank You For Your Business!